



Faculty of Arts and Social Sciences
Approved by the Faculty Board
2014-02-13

Regulations on the licentiate thesis

HS 2014/113

1. These regulations refer to the scholarly thesis, which under Ch. 8 sect 14 of the Higher Education Ordinance (SFS 1998:80) is required for the degree of licentiate.
2. The licentiate thesis shall be based on independent research, be of good academic standard, and include an abstract of approx. 250 words.
3. A licentiate thesis shall be presented at a public seminar at the department of the subject concerned before it is assessed.
 - The seminar shall be chaired by a teacher who is an approved examiner of the third level programmes.
 - An external reviewer shall be appointed to discuss the licentiate thesis. The external discussant can also be a co-examiner.
 - The seminar shall take place when the thesis has been available for three weeks (see under 4. below).
4. The examiner shall ensure that the thesis before it is assessed has been available at the department/subject and the Karlstad University Library for a period of at least three weeks. The seminar date shall be set in analogy with the time periods that apply to the doctoral public defence.

The examiner shall ensure that notification of the thesis is made to the Faculty Office with the name of author, external reviewer, the thesis title and the required abstract (see under 2 above). The notification must be delivered to the Faculty Office at the latest on the first day of the three-week notification period (see under 5 below) along with a copy of the thesis.

5. Copies to the University Library: Three weeks before the seminar at the latest, the respondent shall deliver 15 copies (30 copies if the licentiate thesis has not been published electronically) to the Karlstad University Library. A receipt is issued on delivery. The receipt is to be handed over to the relevant Faculty office for registration.

The discipline concerned is also under obligation to distribute copies of the licentiate thesis to relevant departments in Sweden, at their own cost.

The Faculty Boards give priority to electronic publishing over distributing copies to departments.

6. The examiner and the co-examiner (preferably external and at least associate professor) shall award one of the grades Fail or Pass in the examination of the licentiate thesis.
7. Approved thesis shall be stored and recorded at the Karlstad University Library.